

LISTA DE PRESENÇA CHAMADA PÚBLICA – 07/02/2019

TÉCNICO EM ADMINISTRAÇÃO - INTEGRADO - TARDE	CLASSIFICAÇÃO	ASSINATURA
Emily imperatori	1	
Nikolas Carvalho Pereira	2	
Felipe de Cezaro Theodoro	3	
Gabriel de Oliveira da Silva	4	Gabriel de O. da Silva Nicolas de Bottin
Nicolas Lanfredi Bottin	5	
Gabriele Gaviraghi da Silva	6	
Julia dos Santos da Silva	7	Gabrieli da Silva
Larissa da Rosa	8	
Gabriel Picolotto	9	
Gabriela Mognon Moller	10	Gabriela Moller
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Luana Vitoria Simões Ferreira	12	
Nicolas Alberto Junges de Souza	13	
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1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial system and for providing a clear audit trail.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps involved in entering data into the system, from initial verification to final posting.

3. The third part of the document addresses the issue of data security. It discusses the various measures that should be implemented to protect sensitive information from unauthorized access and loss.

4. The fourth part of the document discusses the importance of regular backups. It explains how frequent backups can help prevent data loss in the event of a system failure or disaster.

5. The fifth part of the document discusses the importance of user training. It explains that all users should be properly trained on the system to ensure accurate and efficient use.

6. The sixth part of the document discusses the importance of regular system updates. It explains that keeping the system up-to-date is essential for maintaining its security and performance.

7. The seventh part of the document discusses the importance of regular system audits. It explains that audits are necessary to identify any potential issues or vulnerabilities in the system.

8. The eighth part of the document discusses the importance of regular system testing. It explains that testing is necessary to ensure that the system is functioning correctly and that all features are working as intended.

9. The ninth part of the document discusses the importance of regular system documentation. It explains that documentation is necessary to provide a clear record of the system's configuration and operation.

10. The tenth part of the document discusses the importance of regular system maintenance. It explains that maintenance is necessary to ensure that the system is running smoothly and that any potential issues are identified and resolved promptly.